

Project	Scheduled Completion	Responsible	Report Date	Status
Emory & Asbury Water lines	1/30/2015	Carter & Sloop, Jody	12/6/2013	Bid has been awarded, contracts being prepared, preconstruction conference scheduled for Dec 18; will prepare a letter to residents soon.
			12/18/2013	Preconstruction conference held. Project start date is January 6.
			12/19/2013	Letters mailed to all residents affected on Emory and Asbury.
			12/31/2013	David Strickland working on easement with school board that will help with free boring to install line in front of Palmer Stone School.
			1/2/2014	Received GDOT comments on landscaping plan. Carter & Sloop will prepare reply.
			1/6/2014	Anderson Grading started construction.
			1/30/2014	Have discussed easement with BOE, it looks OK and is being reviewed by BOE attorney.
			1/31/2014	Most of tree removal done. Pipe installation started on Asbury. Boring for connections and under trees started on Emory.
LMIG street resurfacing	4/15/2014	Jody	12/6/2013	Preparing new estimates for CC meeting on Dec 16.
			12/19/2013	Council selected W. Soule - project application mailed to DOT; total \$36,100.
			12/31/2013	We will prepare RFP and issue it in February.
			1/10/2014	Received check from GDOT for its share.
			1/24/2014	Chairman Keith Ellis and Tom Garrett, county engineer, have agreed to have county paving crew furnish the labor. The city will pay for the asphalt. This will save us money and we will prepare a new estimate.
Update flood zone ordinance	2/1/2014	Bob	12/6/2013	FEMA has issued a new flood map and we may need to update our ordinances before March, 2014.
			12/31/2013	This will be discussed at the January work session.
			1/21/2014	Reviewed FEMA required changes at work session.
			2/3/2014	First Reading approval proposed.

Project	Scheduled Completion	Responsible	Report Date	Status
Prepare an ordinance regulating solar panels	2/17/2014	Bob	12/6/2013	We have samples from ECG (Electric Cities of Georgia).
Develop an investment strategy	2/17/2014	Bob & Lauran	12/6/2013	CD's and checking accounts may not be the best place to invest our funds. We will look at alternatives.
Draft an ordinance to prohibit cutting down trees on city property	1/10/2014	Bob & David	12/6/2013	This was requested at the council retreat.
			12/9/2013	Asked David to prepare a draft ordinance.
			12/10/2013	Draft ordinance received. Will be on work session agenda for January.
			1/21/2014	Reviewed ordinance at work session.
			2/3/2014	First Reading approval proposed.
Get bids on engineering services	1/10/2014	Bob	12/6/2013	We have one proposal and we will solicit several more.
			12/31/2013	Our goal is to have them ready to be discussed at the January work session.
			1/3/2014	Emailed RFP to four firms and placed RFP on GMA web site. Proposals due 1/16/14.
			1/16/2014	Received 24 proposals.
			1/23/2014	Terry Smith helped narrow list to two firms.
			1/28/2014	Bob and Jody interviewed two firms.
Install emergency generators at city hall and the barn	2/17/2014	Bob & Jody	12/6/2013	Jody is going to work with an electrician so we can prepare the bids.
Determine who is 100' from a sewer line and how to enforce ordinance	2/17/2014	Bob, Lauran, & Jody	12/6/2013	We will have a report to Council for the January work session.
Evaluate Oxford North neighborhood as location for sewer system expansion	3/1/2014	Bob & Jody	12/30/2013	Jody will review maps and terrain before we consider hiring an engineer for a preliminary design.

Project	Scheduled Completion	Responsible	Report Date	Status
Report to council on our water billings	12/16/2013	Bob & Lauran	12/6/2013	We met with Bobby Snipes of Newton County Water 12/3/13 to review the seven meters that deliver water to the city and how we are billed for them.
			12/31/2013	Will include report on agenda for January work session.
			1/21/2014	Reported at work session. PROJECT COMPLETE.
Install 175th birthday banners	1/15/2014	Jody	12/6/2013	Emory has ordered the banners; Jody has ordered the mounting hardware.
			12/17/2013	We have received the mounting brackets
			12/31/2013	Banners received. Jody, Bob, and Mayor Roseberry reviewed locations for banners.
			1/31/2014	About 1/3 of banners are installed.
Whatcoat Street improvements	12/31/2014	Bob	12/13/2013	Waiting on report from Newton Center before making any design decisions.
			12/19/2013	Met with Adam Kirk at Newton Center. They are working on project but somewhat delayed by Kay Lee's knee surgery.
New agreement with Newton Trails	3/1/2014	Bob	12/6/2013	Received draft agreement from Newton Trails.
			12/31/2013	Made several changes. Sent to David Strickland for review. He's OK with it. Sent revised version to Newton Trails and invited them to January 21 work session for further discussion.
			1/21/2014	Discussed at work session, placed on agenda for February 3 council meeting.
Update financial policies	3/3/2014	Bob	12/20/2013	Making changes from December council work session.
			1/6/2014	Submitted for first reading approval.
			1/21/2014	Reviewed at work session.
			2/3/2014	Submitted for first reading approval.
Develop design alternatives for brick and granite city limits signs	2/17/2014	Bob	12/30/2013	Met with Mike Brown, Printability. He will prepare two design alternatives along with pricing.
			1/3/2014	Mike Brown dropped off several possible designs. He will send us prices on one brick and one granite.

Project	Scheduled Completion	Responsible	Report Date	Status
			1/21/2014	Discussed Printability designs and estimate at work session and asked Laura McCanless to help with design. Determined to go with granite.

**COMPLETED**

<b>Project</b>	<b>Scheduled Completion</b>	<b>Responsible</b>	<b>Report Date</b>
Surplus Property	12/16/2013	Lauran	12/6/2013
			12/6/2013
			12/16/2013
			12/31/2013
Fees	12/16/2013	Lauran	12/6/2013
			12/16/2013
Renew contract with Connie Head, city arborist	1/5/2014	Bob	12/6/2013
			12/31/2013

<b>Status</b>
Bids will be received Dec 10 and opened Dec 16.
We have had a phone call from Porterdale expressing interest.
Council awarded bid for garbage truck to Porterdale and bid for Crown Vic to Latham Sanitation
Both vehicles transferred, PROJECT COMPLETE
A revised list of city fees will be ready for the work session.
Fee list presented and reviewed at work session. PROJECT COMPLETE
It's an annual contract that automatically renews; we just need to update the budget amounts.
Contract signed by Mayor and Connie Head. PROJECT COMPLETE